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ORIGINAL: ENGLISH

Industrial Development Board

Twenty-fourth session
Vienna, 19-22 June 2001
Item 3 of the provisional agenda

PROVISIONAL AGENDA

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United Nations Industrial Development Organization

ORIGINAL: ENGLISH

Industrial Development Board

Twenty-fourth session
Vienna, 19-22 June 2001
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ANNOTATED PROVISIONAL AGENDA

Item 1. Opening of the session

The twenty-fourth session of the Board will be opened by the President of the twenty-third session, H.E. Mr. A. Ortiz (Spain).

Item 2. Election of officers

In accordance with rule 23.1 of the rules of procedure, each year, at the commencement of its first regular session, the Board shall elect from among the representatives of its members a President, three Vice-Presidents and a Rapporteur. Rule 23.3 stipulates that the offices of the President, the three Vice-Presidents and the Rapporteur shall be subject to equitable geographical rotation within a five-year cycle described in appendix A to the rules of procedure. Accordingly, for the twenty-fourth session, the President should be elected from members of the Board among the Asian States included in List A of Annex I to the Constitution. The three Vice-Presidents should be elected from members of the Board among the African States in List A and the States included in List C and List D, respectively. The Rapporteur should be elected from among the representatives of members of the Board among the States included in List B.

Item 3. Adoption of the agenda

A provisional agenda for the twenty-fourth session, based on the provisional agenda adopted in decision IDB.23/Dec.15, is submitted to the Board for adoption in document IDB.24/1. In an effort to limit the number of items included in the provisional agenda, a meeting of chairmen of the regional groups in Vienna (GC.9/3/Add.1, para. 1) agreed that certain matters should be covered in the *Annual Report 2000* rather than appearing as separate items in the provisional agenda, as shown under item 4 below.

The Board will have before it:

- Provisional agenda (IDB.24/1)
- Annotated provisional agenda (IDB.24/1/Add.1)
- List of documents (IDB.24/CRP.1)

Item 4. Annual report of the Director-General for 2000 on the activities of the Organization

In accordance with Article 11.6 of the Constitution, the Director-General is to prepare an annual report on the activities of the Organization. In its resolution GC.4/Res.2, the General Conference requested the Director-General to fully incorporate in future annual reports the programme performance report according to Board decision IDB.7/Dec.11. As mentioned under item 3 above, the chairmen of the regional groups in Vienna agreed that certain matters should be covered in the *Annual Report 2000* rather than appearing as separate items in the provisional agenda. Those items are shown below, with an indication of their coverage in the *Annual Report*.

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Items covered in the *Annual Report 2000* and not included as separate agenda items, in accordance with decision IDB.23/Dec.13

Items deleted from IDB.23/1-8	Coverage in *Annual Report 2000*
Integrated programmes	Chapters I, IV, V (also covered under item 6; in addition, brief status reports on individual programmes will be provided)
UNIDO/GEF activities	Chapter III (also covered under item 9)
Technology foresight activities	Chapters I, IV.D and IV.E
Role of UNIDO in achieving international development targets	Chapter I
Global forum activities	Chapter I.A
Investment and Technology Promotion Offices	Chapter II.D
The regional dimension	Chapter IV

The Board will have before it:

- *Annual Report 2000* (including programme performance report for 2000) (IDB.24/2 and Corr.1)
- List of technical cooperation activities (IDB.24/2/Add.1)

Article 9.4 (d) of the Constitution stipulates that the Board shall request Members to furnish information on their activities related to the work of the Organization. In decision IDB.1/Dec.29, Member States were requested to inform the Board on their activities related to the work of the Organization when reviewing the annual report on the activities of the organization. Member States may wish to include this information in the oral statements delivered by their representatives under this item. Such statements would be reflected in the summary records of the Board.

Item 5. Report of the Programme and Budget Committee

Article 10.4 (d) of the Constitution requires that the Programme and Budget Committee "report to the Board at each regular session on all activities of the Committee and submit advice or proposals on financial matters to the Board on its own initiative". The report of the Committee on the work of its seventeenth session will be reflected in document IDB.24/20. The following subjects and documentation, dealt with by the Committee at that session, are of relevance to the work of the Board at its current session. Annotations are contained in the annotated provisional agenda of the seventeenth session of the Committee (PBC.17/1/Add.1). At that session, the Committee recommended to the Board the adoption of a number of draft decisions, as indicated in the report of the session and under the respective subheadings below.

Interim financial performance report and programme performance report for the biennium 2000-2001

- Interim financial performance report for the biennium 2000-2001. Submitted by the Director-General (IDB.24/6)
- *Annual Report 2000* (including interim programme performance report for the biennium 2000-2001) (IDB.24/2 and Corr.1)
- List of technical cooperation activities (IDB.24/2/Add.1)

Financial situation of UNIDO

- Financial situation of UNIDO, including arrears. Report by the Director-General (IDB.24/8)
- PBC conclusion 2001/2
- Updated information on the financial situation (IDB.24/CRP.2)

Programme and budgets, 2002-2003

The Programme and Budget Committee, in conclusion 2001/3, requested the Director-General to submit to the Board more details concerning the changes proposed to the programme framework, as outlined in document IDB.24/3, taking into account the comments made by Member States, and their implications for the UNIDO budget as a whole. The documentation under this item will include the information requested by the Committee.

- Programme and budgets, 2002-2003. Proposals of the Director-General (IDB.24/3)
- PBC conclusion 2001/3
- Proposed changes to the programme framework. Note by the Director-General (IDB.24/22)

Scale of assessments for apportionment of the regular budget expenses

- Scale of assessments for the fiscal period 2002-2003. Note by the Secretariat (IDB.24/5)
- PBC conclusion 2001/4

Working Capital Fund for the biennium 2002-2003

- Working Capital Fund for the biennium 2002-2003. Proposals by the Director-General (IDB.24/4)
- PBC conclusion 2001/5

Financial regulations

- Intersessional working group on proposed amendments to the financial regulations. Report of the Chairperson, H.E. Mrs. I. Freudenschuss-Reichl (Austria) (IDB.24/11)
- PBC conclusion 2001/6

Introduction of the euro

- Introduction of the euro. Note by the Secretariat (IDB.24/10)
- PBC conclusion 2001/7

Follow-up to the report of the External Auditor for the biennium 1998-1999

- Implementation of measures recommended by the External Auditor. Report by the Director-General (IDB.24/9)

Appointment of external auditor

- Candidatures for the appointment of an external auditor. Report by the Director-General (IDB.24/7 and Add.1)
- PBC conclusion 2001/8

Item 6. Financing of UNIDO programmes, including new initiatives for funds mobilization

At its twenty-second session, the Board requested the Director-General to report to its twenty-fourth session on the level of the Industrial Development Fund, and on individual contributions to technical cooperation activities (IDB.22/Dec.2). In decision IDB.23/Dec.7 adopted at its twenty-third session, the Board requested the Director-General to report on progress in the implementation of the integrated programmes as well as on the overall situation of funds mobilization.

The Board will have before it:

- Financing UNIDO programmes, including new initiatives for funds mobilization. Report by the Director-General (IDB.24/19)
- Mobilization of financial resources (IDB.24/2, chap. V.E and appendix B)

Item 7. Environment-related activities

At its eighth session, in resolution GC.8/Res.3 on sustainable industrial development, the General Conference requested the Director-General to undertake a number of specific measures. Subsequently, the Board requested the Director-General to report to its twenty-fourth session on the implementation of that resolution (IDB.22/Dec.4). At its twenty-third session, the Board adopted decision IDB.23/Dec.11 on climate change and environment, and requested the Director-General to report on the implementation of that decision to its twenty-fourth session.

The Board will have before it:

- Environment-related activities. Report by the Director-General (IDB.24/12)

Item 8. Field representation

In response to decision IDB.23/Dec.8, the Board will consider comprehensive details of the Secretariat's approach towards effective decentralization in order to continue consultations with the Member States. The documentation will also provide information on an in-depth analysis of the current situation of the field offices and their contribution to technical cooperation delivery, in compliance with the same decision.

The Board will have before it:

- Field representation. Progress report by the Director-General (IDB.24/15)
- Report on the role of UNIDO field offices. Note by the Secretariat (conference room paper)

Item 9. Industrialization of the least developed countries

The contribution of UNIDO to the Third United Nations Conference on the Least Developed Countries, in line with Board decision IDB.23/Dec.10, will be the focus of the documentation to be considered under this item. The text will also highlight the main activities undertaken by the Organization in support of LDCs since the issuance of document IDB.21/15.

The Board will have before it:

- Industrialization of the least developed countries. Report by the Director-General (IDB.24/16)

Item 10. Administrative matters

By decision GC.1/Dec.37 the General Conference accepted the regulations of the United Nations Joint Staff Pension Fund and established the UNIDO Staff Pension Committee. In decision GC.8/Dec.19 the Conference elected the two members and two alternate members of the UNIDO Staff Pension Committee for the biennium 2000-2001. Subsequent vacancies were filled upon the adoption of Board decision IDB.22/Dec.6. The Board may wish to recommend to the Conference at its ninth session candidates for election to the Committee for the years 2002 and 2003.

By decision IDB.1/Dec.18 the Board decided to accept the International Civil Service Commission (ICSC) statute. The Board will be informed of recent ICSC decisions and recommendations adopted by the General Assembly that are of relevance to UNIDO, as an organization in the United Nations common system.

The Board will have before it:

- Personnel matters. Report by the Director-General (IDB.24/13)
- Composition of the Secretariat and personnel-related information. *Annual Report 2000* (IDB.24/2, appendix L)
- List of UNIDO staff as of 1 May 2001 (IDB.24/CRP.4)

Item 11. Activities of the Joint Inspection Unit

Board decision IDB.22/Dec.7, paragraph (c), "Encouraged the UNIDO Secretariat to continue its dialogue with the Joint Inspection Unit with a view to developing a system of follow-up to Joint Inspection Unit recommendations in full consultation with all Member States and in due time, and to report thereon to the Industrial Development Board at its twenty-third session". Subsequent documentation on the subject was issued to the twenty-third session of the Board (IDB.23/12 and Add.1, IDB.23/16).

The Board will have before it:

- Follow-up to JIU recommendations. Report by the Secretariat (IDB.24/19)

Item 12. Matters related to intergovernmental, non-governmental, governmental and other organizations

Guidelines regarding relationships with the organizations mentioned in Article 19.1 of the Constitution were established by the General Conference in decision GC.1/Dec.41. In accordance with these guidelines, the Director-General shall (a) present the draft texts of agreements with other organizations of the United Nations system to the Board for its approval; (b) circulate among the members of the Board information on intergovernmental and governmental organizations that have expressed the wish to enter into agreements with UNIDO and seek the approval of the Board before concluding an appropriate relationship agreement with the organizations concerned; and (c) circulate among the members of the Board information on international and national non-governmental organizations and other organizations seeking consultative status, following which the Board shall decide whether to accord consultative status to the organizations concerned in accordance with the guidelines established by the Conference.

The Board will have before it any information concerning organizations on which decisions are required.

Item 13. Recommendation of a candidate for the post of Director-General

Pursuant to Article 11.2 of the Constitution and rule 61 of the rules of procedure, the Board will decide upon the recommendation to the General Conference of a candidate for the post of Director-General. The Board will have before it:

- Candidates for the post of Director-General. Note by the Secretariat (IDB.24/17)
- Draft contract for appointment of the Director-General. Note by the Secretariat (IDB.24/14)

Item 14. Preparations for the ninth session of the General Conference

At its eighth session, in decision GC.8/Dec.29, the General Conference decided that its ninth session should be held in Vienna from 3 to 7 December 2001. In accordance with Article 9.4 of the Constitution, the Board shall prepare the provisional agenda for the Conference. A list of agenda items for consideration by the Conference will be included as an annex to the following document:

- Preparations for the ninth session of the General Conference. Report by the Director-General (IDB.24/21)

Item 15. Provisional agenda and date of the twenty-fifth session

In accordance with rule 10.2 of the rules of procedure, the Director-General shall submit to the Board at each regular session the provisional agenda for the following regular session. A provisional agenda will be proposed in the following conference room paper:

- Provisional agenda and date of the twenty-fifth session. Note by the Director-General (IDB.24/CRP.3)

Item 16. Adoption of the report

In accordance with rule 71, the draft report of the Board shall be prepared and submitted by the Rapporteur.

Item 17. Closure of the session